

Manzanita Governance Board

Approved Minutes

FEBRUARY 12, 2025

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on February 12, 2025, 2024 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

- A) Call to Order Time: 3:30 PM
Pledge of Allegiance
Establish Quorum 5/5
Opening Comments/Introductions/Welcome Guests

- B) Communications
Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VSFB, CA93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Presentation

Bob Altavilla, Tammy Clark and Malia Mondragon – Special Education Highlights
Jack Timmons and Teresa Gaona also presented.

D) Reports

1. Superintendent's Report

- a. Enrollment Report (Attachment A)
- b. Prop 51/PSMI update
- c. School Food Authority update (SFA)
- d. Lottery for 2025-2026 School Year
- e. Middle School update
- f. Annual Form 700 filling

2. Principal's Report

- a. School Accountability Report Card (SARC) data follow-up results
- b. School Assemblies: PAWS Reward – Magic Show and Soul Shoppe
- c. Safety Drill
- d. Coffee with the Principal
- e. Kindness Spirit Week
- f. Purple Up Day
- g. Jog-a-thon
- h. 100th Day of School
- i. Literacy Night

3. Vandenberg Space Force Base Report

Crystal Adams - School Liaison

4. Board Member(s) Report

None.

E) Consent Agenda Items

Motion: Monique Mangino Second: Eli Villanueva Vote: 5/5

1. Approval of the January 15, 2025 regular board meeting (Attachment B)
2. Approval of the check detail, deposit detail and unpaid bills (Attachment C)
3. Approval of the Manzanita Public Charter School Safety Plan (The plan was adopted by the School Site Council on January 30, 2025). Approved with correction to typos within the document.

F) Items Scheduled for Information and Discussion

1. Local Control and Accountability Plan (LCAP) Mid-Year Report (Attachment D) (Matthew Stowell)
2. Delta Management Solutions (DMS) monthly update to the board (Attachment E) (Candice Phillips)
3. Fall 2024 Parent Survey Results (Attachment F) (Suzanne Nicastro)
4. Manzanita Public Charter School Administrative Roles and Goals (Suzanne Nicastro) (Kat Franson) (Jenny Klinedinst). Tabled to March 12, 2025 meeting.
5. Private security guard role at Manzanita Public Charter School (Attachment G) (Suzanne Nicastro)

G) Items Scheduled for Action/Consideration

1. Discussion and approval of adding Principal Kat Franson to the fundraising bank account ending in 1682 at Sierra Bank (Suzanne Nicastro)

Motion: Alfonso Gonzalez Second: Krishna Flores Vote: 5/5

2. Discussion and approval of middle school course offerings for 2025-2026 (Attachment H) (Suzanne Nicastro)

Motion: Krishna Flores Second: Monique Mangino Vote: 5/5

H) Future Agenda Items

3. Parent/Scholar Handbook
4. Employee Handbook

I) Next Meeting

Regular scheduled meeting of the Governance Board will be held on Wednesday, March 12, 2025 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

J) Adjournment

Time: 6:20 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the regular meeting of the Board of Directors held on February 12, 2025.



Eli Villanueva
Governance Board Secretary

March 12, 2025
Date