

Manzanita Governance Board

Approved Minutes

SEPTEMBER 11, 2024

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on September 11, 2024 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) Call to Order

Time: 3:32 PM

Pledge of Allegiance

Establish Quorum

4/5 (Krishna Flores – Absent)

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VSFB, CA93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Presentation

~~Allan Hancock 6th grade presentation.~~

Tabled, will present at the October 9, 2024 regular board meeting.

D) Reports

1. Superintendent's Report

- a. Enrollment Report (Attachment A)
- b. Prop 51/PSMI Update
- c. School Food Authority Update (SFA)
 - The Annual Conference of the California School Nutrition Association (CSNA): November 13-16, 2024 in Sacramento.
- d. California Charter School Development Conference: November 17-21, 2024

2. Principal's Report

- a. Staff Evaluations/Bulls-eye
- b. Professional Development Staff Calendar

3. Vandenberg Space Force Base Report

Crystal Adams - School Liaison

- Exotic Car Show on Base – September 21, 2024
- New Launch Notification System – Contact Crystal Adams to obtain link to sign-up.

4. Board Member(s) Report

None.

E) Consent Agenda Items

Motion: Eli Villanueva Second: Alfonso Gonzalez Vote: 4/5 (Krishna Flores – Absent)

1. Approval of the August 21, 2024 ~~special~~ regular board meeting (Attachment B)
2. Approval of the check detail, deposit detail and unpaid bills (Attachment C)
3. Approval of amended minutes of the Special Board Meeting from March 21, 2018 to correct typo (Attachment D)
4. Approval of amended minutes of the Regular Board Meeting from February 13, 2019 and the April 10, 2019 to add secretary signature (Attachment E)
5. Approval of amended minutes of the Regular Board Meeting from May 15, 2019 missing adjournment time, the June 7, 2019 Special Board Meeting has a typo on the footer; and both are missing certificate of secretary (Attachment F)

F) Items Scheduled for Information and Discussion

1. Delta Management Solutions (DMS) monthly update to the board (Candice Phillips)
2. Captrust Investments (Attachment G) (Scott Thomas)

G) Items Scheduled for Action/Consideration

1. Discussion and approval of the 2023-2024 Unaudited Actuals (Attachment H) (Candice Phillips)
Motion: Monique Mangino Second: Eli Villanueva Vote: 4/5 (Krishna Flores – Absent)
2. Discussion and approval of Captrust investment plan for school funds (Candice Phillips) (DMS)
Approval of the Captrust invest plan, 50% Treasuries and 50% liquid funds/ETF's.
Motion: Alfonso Gonzalez Second: Eli Villanueva Vote: 4/5 (Krishna Flores – Absent)

H) Future Agenda Items

None.

I) Next Meeting

Facilities Project Workshop, special board meeting of the Governance Board will be held on Wednesday, September 25, 2024 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

Regular scheduled meeting of the Governance Board will be held on Wednesday, October 9, 2024 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

J) Adjournment

Time: 4:43 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the regular meeting of the Board of Directors held on September 11, 2024.



Eli Villanueva
Governance Board Secretary

October 9, 2024
Date