

# Manzanita Governance Board

# AGENDA

MAY 9, 2018

## Regular Board Meeting

### Governance Board Members

Chairman	Randy Wolf
Secretary	Eric Wilhelm
Treasurer	Monique Mangino
Member	Juan Carlos Castañeda
Member	Vincent Jackson
Member	Arleen Pelster

The regular meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MAY 9, 2018 AT 6:30 PM.**

#### A) CALL TO ORDER

TIME: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_ / \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

- Kathy Guthrie – Update on Manzanita Great Shake Presentation

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director’s office.

**C) Reports**

- a) Executive Director/Principal's Report
  - Enrollment Report
  - Testing Update
  - Talent Show
  - Staff Appreciation Week
  - Update on the California Public School Facility Bonds (Prop 51) (Arleen Pelster)
  - Parent, Teacher Association (PTA) versus Parent, Teacher, Student Organization (PTSO)
- b) 2017-2018 Budget Update (Nancy Dow)

**D) Consent Agenda Items**

None

**E) Items Scheduled for Action/Consideration**

- 1. Approval of the meeting minutes for the April 18, 2018 Regular Board Meeting (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 3. Discussion and Approval of the Tax Information Returns: Due May 15, 2018 to Internal Revenue Service (Attachment C) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 4. Discussion and Approval of Adding a Special Education Position Titled Instructional Assistant/Behavior Aid Special Education. (Attachment D) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 5. Discussion and Approval of the 2017-2018 Special Education Reserves Reduction to \$200,000 (Attachment E) (Suzanne Nicastro) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 6. Discussion and Approval of Retro Raise of 2% for the 2017-2018 School Year (Attachment F) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 7. Discussion and Approval of the 2017-2018 School Accountability Report Card (SARC) (Attachment G) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 8. Discussion and Approval of Changing the Title from Executive Director/Principal TO Superintendent/Principal (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
- 9. Discussion and Approval to add Jules Manfreda, Vice Principal, to the Authorized Signatures to Act as Charter School Agent for Manzanita Public Charter School effective July 1, 2018. (Attachment H) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**F) Items Scheduled for Information and Discussion**

- 1. 2018-2019 Proposed Budget Update (Nancy Dow)
- 2. 2018-2019 Local Control and Accountability Plan (LCAP) Goals (Suzanne Nicastro)

**G) Future Agenda Items**

- 1. Report Card Options (Suzanne Nicastro)
- 2. 2018 English Language Proficiency Assessments for California (ELPAC) Scores
- 3. Brown Act Training
- 4. School Master Calendar

**H) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **WEDNESDAY, JUNE 13, 2018 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

**I) Adjournment**

**Time:** \_\_\_\_\_