

# Manzanita Education Alliance Governing Board

# AGENDA

SEPTEMBER 13, 2017

## Regular Board Meeting

### Governing Board Members

Chairman	Randy Wolf
Secretary	Eric Wilhelm
Treasurer	Monique Mangino
Member	Juan Carlos Castañeda
Member	Vincent Jackson

The regular meeting of the Governing Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, SEPTEMBER 13, 2017 AT 6:30 PM.**

#### A) CALL TO ORDER

TIME: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_ / \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring a translator will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**F) Consent Agenda Items**

None

**G) Items Scheduled for Action/Consideration**

1. Approval of meeting minutes for the August 9, 2017 Regular Board Meeting (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
3. Discussion and Approval to Amend the Classified Salary Schedule to Include Night Custodial Position (Suzanne Nicastro) (Attachment C)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
4. Discussion and Approval to Amend the Certificated Salary Schedules: Substitute Teacher and School Nurse (Suzanne Nicastro) (Attachment D)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
5. Discussion and Approval of the Manzanita Public Charter School Fee Supply Policy and School Uniform Requirements (Suzanne Nicastro) (Attachment E)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
6. Discussion and Approval of the Disproportionate Equity Policy (Suzanne Nicastro) (Attachment F)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
7. Discussion and Approval of the 2016-2017 Unaudited Actuals, Including Special Education (Nancy Dow) (Attachment G)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
8. Discussion and Approval of the Increasing the 2017-2018 Budget by 50K for Prop 39 Expenses (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
9. Discussion and Approval to Amend the Fiscal Policy: Travel Reimbursement Policy (Suzanne Nicastro) (Attachment H)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
10. Discussion and Approval of the School Garden Educator Contract (Suzanne Nicastro) (Attachment I)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
11. Discussion and Approval of the DESSA Counselor Contract (Suzanne Nicastro) (Attachment J)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**H) Reports**

Executive Director/Principal's Report (Suzanne Nicastro)

1. Enrollment Report
2. Facilities Upgrades
3. Applebee's Fundraiser
4. Student Survey
5. School Site Council Elections

**I) Items Scheduled for Information and Discussion**

1. Charter Renewal Organization
2. Update on the California Public School Facility Bonds Initiative (Prop 51) (Suzanne Nicastro)
3. Update on the California Clean Energy Jobs Act (Prop 39) (Suzanne Nicastro)
4. Report Card Options (Suzanne Nicastro)
5. Vendor Contracts (Nancy Dow)
6. Updated Fiscal Calendar & Key Deadlines 2017-2018 (Nancy Dow)

**J) Future Agenda Items**

1. Charter Renewal Organization
2. Revised Manzanita Public Charter School Employee Handbook
3. Multi-Year Projections
4. Chromebook Board Member Training
5. Budget Update (Nancy Dow)

**K) Adjourn to Closed Session                      Time: \_\_\_\_\_**

*The Council will consider and may act upon the following in closed session. Any action taken will be reported publically during the open session.*

1. Public Employment/New Hires:
  - a. Classified Employee (1):                      Permanent Part Time Night Custodian
  - b. Certificated Employee (1):                      Part Time School Nurse

**L) Reconvene to Open Session                      Time: \_\_\_\_\_**

**M) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**N) Next Meeting**

The next scheduled meeting of the Governing Board will be held on **Wednesday, October 11, 2017 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

**O) Adjournment    Time: \_\_\_\_\_**