

# Manzanita Governance Board

# AGENDA

MARCH 14, 2018

## Regular Board Meeting

### Governance Board Members

Chairman	Randy Wolf
Secretary	Eric Wilhelm
Treasurer	Monique Mangino
Member	Juan Carlos Castañeda
Member	Vincent Jackson
Member	Arleen Pelster

The regular meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MARCH 14, 2018 AT 6:30 PM.**

#### A) CALL TO ORDER

TIME: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_ / \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

- Kathy Guthrie – Manzanita Great Shake Presentation

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director’s office.

**C) Consent Agenda Items**

None

**D) Items Scheduled for Action/Consideration**

1. Approval of the meeting minutes for the February 14, 2018 Regular Board Meeting (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
3. Discussion and Approval of the 2<sup>nd</sup> Interim Report (Attachment C) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
4. Discussion and Approval of the Charter School' Annual Financial Audit Contract for Fiscal Year 2017-2018 (Attachment D) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
5. Discussion and Approval of 2018-2019 Early Retirement Policy (Attachment E) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**E) Reports**

Executive Director/Principal's Report

1. Enrollment Report
2. Literacy Night
3. Parent Survey
4. Video – *We all Make A Difference*

**F) Items Scheduled for Information and Discussion**

1. The English Language Proficiency Assessments for California (ELPAC) Test and the English Language (EL) Program (Martha Garcia)
2. The Universal Service Schools and Libraries Program (E-rate Presentation) (Nancy Dow)
3. The California Public School Facility Bonds Update (Prop 51) (Attachment F)(Suzanne Nicastro)
4. Annual Filing of Statement of Economic Interest (Form 700) Deadline: April 2<sup>nd</sup> (Ninette Height)

**G) Future Agenda Items**

1. Report Card Options (Suzanne Nicastro)
2. 2017 California English Language Development Test (CELDT) Scores
3. Brown Act Training
4. School Master Calendar

**B) Adjourn to Closed Session**

**Time:** \_\_\_\_\_

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.*

1. Public Employment/New Hire
  - a. Certificated Employee (1): Vice Principal

**H) Reconvene to Open Session**

**Time:** \_\_\_\_\_

**I) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)**

**J) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **WEDNESDAY, APRIL 18, 2018 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

**K) Adjournment**

**Time:** \_\_\_\_\_