

# Manzanita Education Alliance Governing Board

# **APPROVED MINUTES**

NOVEMBER 8, 2017

## **Regular Board Meeting**

### **Governing Board Members**

Chairman	Randy Wolf	<b>PRESENT</b>
Secretary	Eric Wilhelm	<b>PRESENT</b>
Treasurer	Monique Mangino	<b>PRESENT</b>
Member	Juan Carlos Castañeda	<b>PRESENT</b>
Member	Vincent Jackson	<b>PRESENT</b>

The regular meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, NOVEMBER 8, 2017 AT 6:30 PM.**

**A) CALL TO ORDER**

**TIME: 6:29 PM**

Pledge of Allegiance

Establish Quorum

**5/5**

Opening Comments/Introductions/Welcome Guests

**B) Communications**

- **LETTER OF INTEREST TO BECOME A MANZANITA PUBLIC CHARTERS SCHOOL GOVERNING BOARD MEMBER FROM MS. ARLEEN PELSTER WAS RECEIVED. SHE WAS ASKED TO SHARE ABOUT HERSELF. VOTE FOR MEMBERSHIP WILL BE PLACED ON THE AGENDA FOR THE REGULAR BOARD MEETING SCHEDULED FOR DECEMBER 2017.**
- **MR. STEPHEN CARAVELLO ADDRESSED THE BOARD CONCERNING SCHOLAR RECORDS.**

**C) Consent Agenda Items**

None

**D) Items Scheduled for Action/Consideration**

1. Approval of meeting minutes for the October 11, 2017 Regular Board Meeting (Attachment A)  
**MR. ERIC WILHELM MOVED TO APPROVE THE MEETING MINUTES FOR THE OCTOBER 11, 2017 REGULAR BOARD MEETING.**  
**MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**
2. Approval of meeting minutes for the October 12, 2017 Special Board Meeting (Attachment B)  
**MR. JUAN CARLOS CASTAÑEDA MOVED TO APPROVE THE MEETING MINUTES FOR THE OCTOBER 12, 2017 SPECIAL BOARD MEETING.**  
**MS. MONIQUE MANGINO SECONDED THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**
3. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)  
**MS. MONIQUE MANGINO MOVED TO APPROVE THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**  
**MR. VINCENT JACKSON SECONDED THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**

4. Discussion and Approval of Amendment to Title II Budget (NEW amount = \$13,998 for teacher quality, old amount was \$1,300) (Attachment D) (Nancy Dow)

**MR. ERIC WILHELM MOVED TO APPROVE THE AMENDMENT TO FILE TITLE II BUDGET (NEW AMOUNT = \$13,998 FOR TEACHER QUALITY, OLD AMOUNT WAS \$1,300).**

**MS. MONIQUE MANGINO SECONDED THE MOTION.**

**VOTE: 5/5**

**MOTION APPROVED**

5. Discussion and Approval of Annual Authorized Signatures (Charter School Agents and Designee for Release of Payroll Warrants) (Attachment E) (Suzanne Nicastro)

**MR. VINCENT JACKSON MOVED TO APPROVE THE ANNUAL AUTHORIZED SIGNATURES (CHARTER SCHOOL AGENTS AND DESIGNEE FOR RELEASE OF PAYROLL WARRANTS).**

**MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.**

**VOTE: 5/5**

**MOTION APPROVED**

**E) Reports**

Executive Director/Principal's Report

1. Enrollment Report (Attachment F) **PRESENTED**
2. 2017 California English Language Development Test (CELDT) Scores (Attachment G) **TABLED**
3. Winter Wonderland – December 2<sup>nd</sup> and 3<sup>rd</sup> **PRESENTED**
4. Language Arts Pilot **PRESENTED**
5. Fall, 2017, Dashboard Reporting Overview: 8 State Indicator Priorities Review (Attachment H) **PRESENTED**

**F) Items Scheduled for Information and Discussion**

1. Prop 39 Noresco Proposal to Provide Lighting Project Redesign, Energy Expenditure Plan Development (Attachment I) (Suzanne Nicastro) **DISCUSSED**
2. Laptop vs. Chromebooks for Board Members (Suzanne Nicastro/Nancy Dow)(**HANDOUT 1**) **DISCUSSED**
3. Facilities Discussion with Lompoc Unified School District and Vandenberg Air Force Base (Suzanne Nicastro) **DISCUSSED**
4. Multi-Year Projections (Nancy Dow) (**HANDOUT 2**) **DISCUSSED**

**G) Future Agenda Items**

1. Charter Renewal Organization
2. Revised Manzanita Public Charter School Employee Handbook
3. Budget Update (Nancy Dow)
4. Report Card Options (Suzanne Nicastro)
5. Updated Fiscal Calendar & Key Deadlines 2017-2018 (Nancy Dow)
6. **ADD TO DECEMBER MEETING: 2017-2018 FIRST INTERIM BUDGET REPORT (NANCY DOW)**
7. **ADD TO DECEMBER MEETING: SPECIAL EDUCATION (NANCY DOW)**

**H) ADJOURN TO CLOSED SESSION                      TIME: 8:16 AM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.*

1. Public Employee: Discipline/Dismissal/Release

**RECONVENE TO OPEN SESSION                      Time: 8:44 PM**

**I) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).  
**THE BOARD REPORTED THAT NO ACTION WAS TAKEN IN CLOSED SESSION****

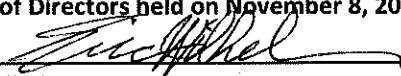
**J) Next Meeting**

The next scheduled meeting of the Governing Board will be held on **Wednesday, December 13, 2017 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

**K) Adjournment    Time: 8:44 PM**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Chairman of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the meeting of the Board of Directors held on November 8, 2017.

  
ERIC WILHELM  
GOVERNANCE BOARD SECRETARY

**January 17, 2018**  
**DATE**