

Manzanita Education Alliance Governing Board

APPROVED MINUTES

MARCH 8, 2017

Regular Board Meeting

Governing Board Members

Chairman	Randy Wolf	PRESENT
Secretary	Eric Wilhelm	PRESENT
Treasurer	Brenda Moss	PRESENT
Member	Juan Carlos Castañeda	ABSENT
Member	Monique Mangino	ABSENT

The regular meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on WEDNESDAY, MARCH 8, 2017 AT 6:30 PM.

(A) Opening

Call to order Time: 6:30 PM
 Pledge of Allegiance
 Establish Quorum 3/5
 Opening Comments/Introductions/Welcome Guests

(B) Communications

VINCE JACKSON SHARED ABOUT HIMSELF, POTENTIAL TIME COMMITMENT, AND AVAILABILITY. CONSIDERING POSSIBLE APPLICATION TO THE MANZANITA PUBLIC CHARTER SCHOOL GOVERNANCE BOARD.

(C) Consent Agenda Items

None

(D) Items Scheduled for Action/Consideration

1. Approval of meeting minutes for the February 8, 2017 Regular Board Meeting (Attachment A)
MR. ERIC WILHELM MOTIONED TO APPROVE THE MEETING MINUTES FROM THE FEBRUARY 8, 2017 REGULAR BOARD MEETING.
MS. BRENDA MOSS SECOND THE MOTION.
VOTE: 3/3
MOTION APPROVED
2. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Nancy Dow)
MS. BRENDA MOSS MOTIONED TO APPROVE THE CHECK DETAIL AND UNPAID BILLS DETAIL.
MR. ERIC WILHELM SECOND THE MOTION.
VOTE: 3/3
MOTION APPROVED
3. Discussion and Approval of Amendments to Fiscal Policy (Attachment C) (Nancy Dow)
MS. BRENDA MOSS MOTIONED TO APPROVE THE AMENDMENTS TO FISCAL POLICY.
MR. ERIC WILHELM SECOND THE MOTION.
VOTE: 3/3
MOTION APPROVED
4. Discussion and Approval of 2nd Interim Budget Report for 2016-2017 (Attachment D) (Nancy Dow)
MS. BRENDA MOSS MOTIONED TO APPROVE THE 2ND INTERIM BUDGET REPORT FOR 2016-2017.
MR. ERIC WILHELM SECOND THE MOTION.
VOTE: 3/3
MOTION APPROVED

(E) Reports

Executive Director/Principal's Report (Suzanne Nicastro)
 Enrollment Update
 1:1 Chrome books in Grades 3-6
 March 2nd is Read-a-thon Day
 The California Public School Facility Bonds Initiative Application (Prop 51)

(F) Items Scheduled for Information and Discussion

Extension filed for May 15, 2017 for Tax Information Returns 990 and 199 to be filed to Internal Revenue Service and Franchise Tax Board (Nancy Dow)
 Statement of Economic Interest (Form 700) Filing Deadline: Monday, April 3, 2017 ~~(Ninette Espinosa)~~

(G) Future Agenda Items**SPECIAL EDUCATION BUDGET****(H) Adjourn to Closed Session****Time: 7:46 PM**

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.

1. Public Employment/New Hire
 - a. Classified Employee (3): Administrative Clerk I
 Facilities/Custodian Maintenance Worker
 Gardener/Custodian Maintenance Worker

(I) Reconvene to Open Session**Time: 9:03 PM****(J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)**
THE BOARD REPORTED THAT NO ACTION WAS TAKEN DURING CLOSED SESSION.**(K) Next Meeting**

The next scheduled meeting of the Governing Board will be held on **Wednesday, April 5, 2017 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

(L) Adjournment**Time: 9:04 PM****CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the meeting of the Board of Directors held on March 8, 2017.



ERIC WILHELM

GOVERNANCE BOARD SECRETARY



DATE