

## Manzanita Education Alliance Governing Board

**APPROVED MINUTES**

APRIL 5, 2017

**Regular Board Meeting****Governing Board Members**

Chairman	Randy Wolf	<b>PRESENT</b>
Secretary	Eric Wilhelm	<b>PRESENT</b>
Treasurer	Brenda Moss	<b>ABSENT</b>
Member	Juan Carlos Castañeda	<b>PRESENT</b>
Member	Monique Mangino	<b>PRESENT</b>

The regular meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, APRIL 5, 2017 AT 5:00 PM.**

- A) CALL TO ORDER** **TIME: 4:49 PM**  
 Pledge of Allegiance  
 Establish Quorum **4/5**  
 Opening Comments/Introductions/Welcome Guests
- B) ADJOURN TO CLOSED SESSION** **TIME: 5:00 PM**  
*The Council will consider and may act upon the following items in closed session. Any action taken will be reported publically during the open session.*  
 a. BOARD HEARING CONCERNING STUDENT EXPULSION: CASE NO. 01-0420157
- C) RECONVENE TO OPEN SESSION** **TIME: 5:51 PM**
- D) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present)  
**IN EXPULSION CASE NUMBER 01-0420157 THE BOARD REPORTED A UNANIMOUS VOTE (4/4) NOT TO EXPEL AND INSTEAD TO APPROVE A 6-MONTH PROBATIONARY PLAN.**
- E) Communications**  
 No public comments.
- F) Consent Agenda Items**  
 None
- G) Items Scheduled for Action/Consideration**
1. Consideration of Appointment of Election of Vince Jackson as a Member of the Governing Board of Manzanita Public Charter School.  
**MR. RANDY WOLF MOVED TO APPOINT THE ELECTION OF VINCE JACKSON AS A MEMBER OF THE GOVERNING BOARD OF MANZANITA PUBLIC CHARTER SCHOOL.**  
**ERIC WILHELM SECONDED THE MOTION.**  
**VOTE: 4/4 [MR. RANDY WOLF – YES; MR. ERIC WILHELM – YES; MR. JUAN CARLOS CASTAÑEDA – YES; MS. MONIQUE MANGINO – YES].**
  2. Approval of meeting minutes for the March 8, 2017 Regular Board Meeting (Attachment A)  
**JUAN CARLOS CASTAÑEDA MOVED TO APPROVE THE MEETING MINUTES FROM THE MARCH 8, 2017 REGULAR BOARD MEETING.**  
**MONIQUE MANGINO SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**

3. Approval of meeting minutes for the March 11, 2017 Special Board Meeting (Attachment B)  
**MR. ERIC WILHELM MOVED TO APPROVE THE MEETING MINUTES FOR THE MARCH 11, 2017 SPECIAL BOARD MEETING.**  
**MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
4. Discussion and Approval of Check Detail and Unpaid Bills Detail (Nancy Dow) (Attachment C)  
**MS. MONIQUE MANGINO MOVED TO APPROVE THE CHECK DETAIL AND UNPAID BILLS DETAIL.**  
**MR. ERIC WILHELM SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
5. Discussion and Approval of the 2016-2017 Special Education Budget Update (Nancy Dow) (Attachment D)  
**MR. ERIC WILHELM MOVED TO APPROVE THE 2016-2017 SPECIAL EDUCATION BUDGET UPDATE.**  
**MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
6. Discussion and Approval of Annual Financial Audit Contract for Fiscal Year 2016-2017  
*(Auditor Selection Form)* (Nancy Dow) (Attachment E)  
**MS. MONIQUE MANGINO MOVED TO APPROVE THE ANNUAL FINANCIAL AUDIT CONTRACT FOR FISCAL YEAR 2016-2017.**  
**MR. ERIC WILHELM SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
7. Discussion and Approval of the California Public School Facility Bonds Initiative Application (Prop 51) under article 12, chapter 12.5, part 10, division 1, title 2, commencing with section 17078.50 (Suzanne Nicastro)  
**MR. JUAN CARLOS CASTAÑEDA MOVED TO APPROVE THE CALIFORNIA PUBLIC SCHOOL FACILITY BONDS INITIATIVE APPLICATION (PROP 51) UNDER ARTICLE 12, CHAPTER 12.5, PART 10, DIVISION 1, TITLE 2, COMMENCING WITH SECTION 17078.50**  
**MS. MONIQUE MANGINO SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
8. Discussion and Approval of Amendment to the Classified Staff Salary Schedule for 2016-2017  
(Suzanne Nicastro) (Attachment F)  
**MR. ERIC WILHELM MOTIONED TO APPROVE THE AMENDMENT TO THE CLASSIFIED STAFF SALARY SCHEDULE FOR 2016-2017.**  
**MR. JUAN CARLOS CASTAÑEDA SECOND THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**

#### H) Reports

Executive Director/Principal's Report (Suzanne Nicastro) **PRESENTED**  
Enrollment Update **HANDOUT #1 PRESENTED**  
**APRIL 19, 2017 – VOLUNTEER DINNER**  
**FINAL WALK FOR JAMES HOLLISTER "SPACE COWBOY" AND KAAREN HOLLISTER WHO ARE RETIRING FRIDAY, APRIL 7, 2017 AT 2:50 PM.**

#### I) Items Scheduled for Information and Discussion

Discussion of Preliminary General Budget for 2017-2018 **HANDOUT #2 PRESENTED**

**J) Future Agenda Items**

THE BOARD APPROVED THE CREATION OF A TEMPORARY, AD HOC BUDGET COMMITTEE. THE AD HOC BUDGET COMMITTEE WILL BE COMPOSED OF THREE BOARD MEMBERS (RANDY WOLF – BOARD CHAIRMAN, MONIQUE MANGINO – BOARD MEMBER AND VINCE JACKSON – BOARD MEMBER). THE AD HOC BUDGET COMMITTEE SHALL BE ADVISORY ONLY. IT SHALL MEET WITH SUZANNE NICASTRO – EXECUTIVE DIRECTOR AND NANCY DOW – FISCAL DIRECTOR – TO DISCUSS THE 2017-2018 BUDGET DEFICIT, SHALL CARRY OUT ANY FURHTER INVESTIGATION OF BUDGETARY MATTERS NECESSARY, AND RETURN TO THE BOARD WITH RECOMMENDATIONS FOR A BALANCED BUDGET. THE AD HOC BUDGET COMMITTEE SHALL AUTOMATICALLY DISSOLVE ONCE THE BOARD APPROVES, REJECTS, OR OTHERWISE REACHES A FINAL DISPOSITION REGARDING THE AD HOC BUDGET COMMITTEE’S RECOMMENDATIONS FOR A BALANCED BUDGET.

**K) Next Meeting**

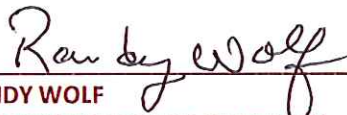
The next scheduled meeting of the Governing Board will be held on Wednesday, May 10, 2017 at 6:30 PM at Manzanita Public Charter School Staff Lounge.

**L) Adjournment**

Time: 7:55 PM

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Chairman of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the meeting of the Board of Directors held on April 5, 2017.



RANDY WOLF  
GOVERNANCE BOARD CHAIRMAN

5/10/2017

DATE