

Manzanita Education Alliance Governing Board

APPROVED MINUTES

DECEMBER 6, 2016

Regular Board Meeting

Governing Board Members

Chairman – Randy Wolf	PRESENT
Secretary – Eric Wilhelm	PRESENT
Treasurer – Rodolfo Bueno	PRESENT
Member – Juan Carlos Castañeda	ABSENT
Member – Lynn Diamantopoulos	ABSENT
Member – Monique Mangino	PRESENT
Member – Brenda Moss	PRESENT

The regular meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on Tuesday, December 6, 2016 at 6:30 PM.

(A) Opening

Call to order

Time: 6:35 PM

Pledge of Allegiance

Establish Quorum 5/7

Opening Comments/Introductions/Welcome Guests

(B) Communications

Instructions for Presentations to the Board by Parents and Citizens

(C) Consent Agenda Items

None

(D) Items Scheduled for Action/Consideration

1. Approval of meeting minutes for the November 9, 2016 Regular Board Meeting (Attachment A)
MS. BRENDA MOSS MOTIONED TO APPROVE THE MEETING MINUTES FROM THE NOVEMBER 9, 2016 REGULAR BOARD MEETING.
MS. MONIQUE MANGINO SECOND THE MOTION.
VOTE: 5/5
MOTION APPROVED
2. Consideration and Appointment of Election of Treasurer.
MR. RODOLFO BUENO GAVE HIS RESIGNATION AS TREASURER OF THE GOVERNING BOARD EFFECTIVE DECEMBER 6, 2016.
THE BOARD CHAIRMAN AND ALL OTHER BOARD MEMBERS ACCEPTED HIS RESIGNATION, AND UNANIMOUSLY EXPRESSED TO MR. RODOLFO BUENO, WHO HAS BEEN A GOVERNING BOARD MEMBER SINCE JANUARY 2008, AND DURING THAT TIME HELD THE POSITIONS OF PRESIDENT, MEMBER AND TREASURER, THEIR WARM THANKS AND DEEP APPRECIATION FOR HIS MANY YEARS OF VALUABLE SERVICE AS GOVERNING BOARD TREASURER.
MS. BRENDA MOSS WAS NOMIMATED AND APPOINTED TO THE POSITION OF TREASURER OF THE GOVERNING BOARD EFFECTIVE JANUARY 2017.
VOTE: 5/5
MOTION APPROVED.
3. Discussion and Approval of School Garden Educator Position (Suzanne Nicastro)
MS. NICASTRO WAS UNAVAILABLE TO PRESENT. THE GOVERNING BOARD HAD PREVIOUSLY BEEN PRESENTED INFORMATION PERTAINING TO THE APPROVAL OF THE SCHOOL GARDEN EDUCATOR POSITION AND MOVED TO VOTE.
MR. ERIC WILHELM MOTIONED TO APPROVE THE SCHOOL GARDEN EDUCATOR POSITION.

MR. RODOLFO BUENO SECOND THE MOTION.

VOTE: 4/5 [MR. ERIC WILHELM – YES; MR. RODOLFO BUENO – YES; MS. MONIQUE MANGINO – YES;
MS. BRENDA MOSS – YES; MR. RANDY WOLF – ABSTAINED].

4. Discussion and Approval of Salary Schedule for Substitute Teachers (Suzanne Nicastro)
MS. NICASTRO WAS UNAVAILABLE TO PRESENT.
GOVERNING MOVED TO TABLE THIS ITEM FOR THE JANUARY 2017 REGULAR BOARD MEETING.
5. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Nancy Dow)
MR. RODOLFO BUENO MOTIONED TO APPROVE THE CHECK DETAIL AND UNPAID BILLS DETAIL.
MS. BRENDA MOSS SECOND THE MOTION.
VOTE: 5/5
MOTIONED APPROVED.
6. Discussion and Approval of 2016-2017 First Interim Budget (Attachment C) (Nancy Dow)
MS. BRENDA MOSS MOTIONED TO APPROVE THE 2016-2017 FIRST INTERIM BUDGET WHICH INCLUDES:
 - ONE TIME MONEY 2015-2016 CARRYOVER
 - EDUCATOR EFFECTIVENESS FUNDS 2015-2016 CARRYOVER
 - SPECIAL EDUCATION BUDGET FOR 2016-2017MS. MONIQUE MANGINO SECOND THE MOTION.
VOTE: 5/5
MOTIONED APPROVED.

(E) Reports

Executive Director/Principal's Report (Suzanne Nicastro)
MS. NICASTRO WAS UNAVAILABLE TO PRESENT.

(F) Items Scheduled for Information and Discussion

1. Special Education Therapy Dog (Suzanne Nicastro)
MS. NICASTRO WAS UNAVAILABLE TO PRESENT.
GOVERNING MOVED TO TABLE THIS ITEM FOR THE JANUARY 2017 REGULAR BOARD MEETING.
2. Presentation on Fiscal Calendar (Attachment D) (Nancy Dow)
MS. NICASTRO WAS UNAVAILABLE TO PRESENT.
GOVERNING MOVED TO TABLE THIS ITEM FOR THE JANUARY 2017 REGULAR BOARD MEETING.
ADD: PRESENTATION ON BUDGET (NANCY DOW)

(G) Future Agenda Items

1. Math Adoption Presentation (Suzanne Nicastro)
2. "The Brown Act – Open Meetings for Legislative Bodies" Presentation – January 2016 Meeting
3. Update on Charter Renewal
4. Prop 39 Update
5. Cardiopulmonary Resuscitation (CPR) training for staff specifically focusing on head concussions
ADD: REVISIT CAFETERIA FOOD SERVICE OPTIONS

(H) Next Meeting

The next scheduled meeting of the Governing Board will be held on Wednesday, January 11, 2017 at 5:30 PM
at Manzanita Public Charter School Staff Lounge.

(I) Adjournment

Time: 7:47 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the meeting of the Board of Directors held on December 6, 2016.



ERIC WILHELM
GOVERNANCE BOARD SECRETARY

11 Jan 17
DATE