

Manzanita Education Alliance Governing Board

APPROVED MINUTES

OCTOBER 11, 2017

Regular Board Meeting

Governing Board Members

Chairman	Randy Wolf	ABSENT
Secretary	Eric Wilhelm	PRESENT
Treasurer	Monique Mangino	PRESENT
Member	Juan Carlos Castañeda	PRESENT
Member	Vincent Jackson	ABSENT

The regular meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, OCTOBER 11, 2017 AT 6:30 PM.**

A) CALL TO ORDER

TIME: **6:30 PM**

Pledge of Allegiance

Establish Quorum

3/5

Opening Comments/Introductions/Welcome Guests

- Kristin Ahrens/Melissa Overton - Student Beautification Ideas **PRESENTED**
- Arleen Pelster – Potential Board Member (Introduction) **TABLED - NEXT MEETING**

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

F) Consent Agenda Items

None

G) Items Scheduled for Action/Consideration

1. Approval of meeting minutes for the September 13, 2017 Regular Board Meeting (Attachment A)
MS. MONIQUE MANGINO MOVED TO APPROVE THE MEETING MINUTES FOR THE SEPTEMBER 13, 2017 REGULAR BOARD MEETING.
MR. ERIC WILHELM SECONDED THE MOTION.
VOTE: 3/3
MOTION APPROVED
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B)
(Nancy Dow)
MR. ERIC WILHELM MOVED TO APPROVE THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.
MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.
VOTE: 3/3
MOTION APPROVED
3. Discussion and Approval of the Rural Grant Spending Plan 2017-2018, Revision of One-Time Money Grant and General Fund (Nancy Dow) (Attachment C)
MR. ERIC WILHELM MOVED TO APPROVE THE RURAL GRANT SPENDING PLAN 2017-2018, REVISION OF ONE-TIME MONEY GRANT AND GENERAL FUND.
MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.
VOTE: 3/3
MOTION APPROVED

4. Discussion and Approval of the Contracts with Lanspeed I.T. and Eric Hemming from Advanced Computer Experts (Suzanne Nicastro) (Attachment D) (Attachment E)

MR. JUAN CARLOS CASTAÑEDA MOVED TO APPROVE THE CONTRACT WITH LANSPEED I.T. (ONE YEAR CONTRACT) AND ERIC HEMMING FROM ADVANCED COMPUTER EXPERTS.

MR. ERIC WILHELM SECONDED THE MOTION.

VOTE: 3/3

MOTION APPROVED

5. Discussion and Approval of Prop 39 Plan (Suzanne Nicastro)

TABLED

H) Reports

Executive Director/Principal's Report (Suzanne Nicastro)

1. Enrollment Report (Attachment F) **PRESENTED**
2. 2017 Smarter Balanced Test Scores z (Attachment G) **PRESENTED**
3. Winter Wonderland – December 2nd and 3rd (Attachment H) **PRESENTED**
4. 2017 Student Climate/Safety Surveys (Attachment I) **PRESENTED**

I) Items Scheduled for Information and Discussion

1. Charter Renewal Organization **PRESENTED**
2. Update on the California Public School Facility Bonds Initiative (Prop 51) (Suzanne Nicastro) **PRESENTED**
3. Vendor Contracts (Nancy Dow) **PRESENTED**
4. Updated Fiscal Calendar & Key Deadlines 2017-2018 (Nancy Dow) **PRESENTED**

J) Future Agenda Items

1. Charter Renewal Organization
2. Revised Manzanita Public Charter School Employee Handbook
3. Multi-Year Projections
4. Chromebook Board Member Training
5. Budget Update (Nancy Dow)
6. Annual Authorized Signatures (Charter School Agents and Designee for Release of Payroll Warrants) Due Every November (Ninette Height)
7. Report Card Options (Suzanne Nicastro)
8. **ADDED: BRING OPTIONS WITH CHROMEBOOKS**
9. **ADDED: PTA PRESENTATION**
10. **ADDED: SPECIAL MEETING, CHARTER RENEWAL, NOVEMBER 11, 2017 (SATURDAY FROM 9 AM – 12 PM)**

K) Next Meeting

The next scheduled meeting of the Governing Board will be held on **Wednesday, November 8, 2017 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

L) Adjournment

Time: 8:15 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the meeting of the Board of Directors held on October 11, 2017.



ERIC WILHELM
GOVERNANCE BOARD SECRETARY

October 11, 2017
DATE