

Manzanita Education Alliance Governing Board

AGENDA

NOVEMBER 9, 2016

Regular Board Meeting

Governing Board Members

Chairman – Randy Wolf
Secretary – Eric Wilhelm
Treasurer – Rodolfo Bueno
Member – Juan Carlos Castañeda
Member – Lynn Diamantopoulos
Member – Monique Mangino
Member – Brenda Moss

The regular meeting of the Governing Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, NOVEMBER 9, 2016 AT 6:30 PM.**

(A) Opening

Call to order

Time: _____

Pledge of Allegiance

Establish Quorum

____ / ____

Opening Comments/Introductions/Welcome Guests

(B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

(C) Consent Agenda Items

None

(D) Items Scheduled for Action/Consideration

1. Approval of meeting minutes for the October 12, 2016 Regular Board Meeting (Attachment A)
MOTION: _____ **SECOND:** _____ **VOTE:** ____ / ____
2. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Nancy Dow)
MOTION: _____ **SECOND:** _____ **VOTE:** ____ / ____
3. Discussion and Approval of Defining Full-Time versus Part-Time Language in Employee Handbook (Attachment C) (Suzanne Nicastro)
MOTION: _____ **SECOND:** _____ **VOTE:** ____ / ____
4. Discussion and Approval of Final Review of Sick Leave Policy in Employee Handbook (Attachment D) (Suzanne Nicastro)
MOTION: _____ **SECOND:** _____ **VOTE:** ____ / ____
5. Discussion and Approval of School Garden Educator Position (Suzanne Nicastro)
MOTION: _____ **SECOND:** _____ **VOTE:** ____ / ____
6. Discussion and Approval of Reallocating the 2016-2017 One-Time State Funding \$30,000 from Cafeteria Flooring to Kinder Playground Equipment (Suzanne Nicastro)
MOTION: _____ **SECOND:** _____ **VOTE:** ____ / ____

(E) Reports

Executive Director/Principal's Report (Suzanne Nicastro)

(F) Items Scheduled for Information and Discussion

1. Draft of the Interim Budget Revision for 2016-2017 (Nancy Dow)
2. Mini Fiscal Workshop Presentation on Fiscal Calendar (Nancy Dow)

(G) Future Agenda Items

1. Math Adoption Presentation (Suzanne Nicastro)
2. "The Brown Act – Open Meetings for Legislative Bodies" Presentation
3. Update Board on Charter Renewal
4. Prop 39 Update

(H) Next Meeting

The next scheduled meeting of the Governing Board will be held on **Wednesday, December 14, 2016 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

(I) Adjournment

Time: _____