

# Manzanita Education Alliance Governing Board

## AGENDA

DECEMBER 6, 2016

### Regular Board Meeting

#### Governing Board Members

Chairman – Randy Wolf  
Secretary – Eric Wilhelm  
Treasurer – Rodolfo Bueno  
Member – Juan Carlos Castañeda  
Member – Lynn Diamantopoulos  
Member – Monique Mangino  
Member – Brenda Moss

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The regular meeting of the Governing Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **Tuesday, December 6, 2016 at 6:30 PM.**

#### **(A) Opening**

Call to order

Time: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum

\_\_\_\_ / \_\_\_\_

Opening Comments/Introductions/Welcome Guests

#### **(B) Communications**

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**(C) Consent Agenda Items**

None

**(D) Items Scheduled for Action/Consideration**

1. Approval of meeting minutes for the November 9, 2016 Regular Board Meeting (Attachment A)

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

2. Consideration and Appointment of Election of Treasurer.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

3. Discussion and Approval of School Garden Educator Position (Suzanne Nicastro)

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

4. Discussion and Approval of Salary Schedule for Substitute Teachers (Suzanne Nicastro)

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

5. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Nancy Dow)

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

6. Discussion and Approval of 2016-2017 First Interim Budget (Attachment C) (Nancy Dow)

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**(E) Reports**

Executive Director/Principal's Report (Suzanne Nicastro)

**(F) Items Scheduled for Information and Discussion**

1. Special Education Therapy Dog (Suzanne Nicastro)
2. Presentation on Fiscal Calendar (Attachment D) (Nancy Dow)

**(G) Future Agenda Items**

1. Math Adoption Presentation (Suzanne Nicastro)
2. "The Brown Act – Open Meetings for Legislative Bodies" Presentation – January 2016 Meeting
3. Update on Charter Renewal
4. Prop 39 Update
5. **Cardiopulmonary Resuscitation (CPR) training for staff specifically focusing on head concussions**

**(H) Next Meeting**

The next scheduled meeting of the Governing Board will be held on **Wednesday, January 11, 2017 at 5:30 PM** at Manzanita Public Charter School Staff Lounge.

**(I) Adjournment**

**Time:** \_\_\_\_\_