

# Manzanita Education Alliance Governing Board

# AGENDA

JULY 13, 2016

## Regular Board Meeting

### Governing Board Members

Chairman – Randy Wolf  
Secretary – Eric Wilhelm  
Treasurer – Rodolfo Bueno  
Member – Lynn Diamantopoulos  
Member – Juan Carlos Castañeda

The regular meeting of the Governing Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **Wednesday, July 13, 2016 at 6:30 PM.**

#### (A) Opening

Call to order

Time: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum

\_\_\_\_ / \_\_\_\_

Opening Comments/Introductions/Welcome Guests

#### (B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**(C) Consent Agenda Items**

None

**(D) Items Scheduled for Action/Consideration**

1. Approval of meeting minutes for the June 11, 2016 Regular Board Meeting (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
2. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
3. Discussion and Approval of the 2016-2017 Certificated and Classified Salary Schedules (Attachment C) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
4. Discussion and Approval of the Proposed Spending Plan for One Time State Funding 2016-2017 (Attachment D) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
5. Discussion and Approval of Special Education Budget (Attachment E) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
6. Discussion and Approval of the Principal Apportionment Annual Report (Attachment F) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
7. Discussion and Approval of the Consolidated Application for 2016-2017 (Attachment G) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
8. Discussion and Approval of the 2016-2017 Service Contract for Charter Fiscal Services for 2016-2017 for Nancy Raso Dow (Attachment H) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
9. Discussion and Approval of the Memorandum of Understanding with Lompoc Phone and Computer (LPC) (Attachment I) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
10. Discussion and Approval of the 2016-2017 Parent Scholar Handbook (Attachment J) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**(E) Reports**

Executive Director/Principal's Report (Suzanne Nicastro)

**(F) Items Scheduled for Information and Discussion**

None

**(G) Future Agenda Items**

1. Math Adoption Presentation to be held in August/September 2016
2. Options on Cafeteria
3. "The Brown Act – Open Meetings for Legislative Bodies" – Refresher training to go over the specific sections that pertain to Manzanita Public Charter School to be held in the Fall 2016 (Randy Wolf)

**(H) Adjourn to Closed Session**                      **Time: \_\_\_\_\_**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.*

1. Public Employment/New Hires
  - a. Certificated Employees (6):
    - Fourth Grade Teacher
    - Fifth Grade Teacher
    - Sixth Grade
    - Certificated Teacher Tutor for First and Second Grade Reading Recovery Support
    - Psychologist
    - Music Teacher
  - b. Classified Employee (1):
    - Special Education Instructional Assistant

**(I) Reconvene to Open Session**                      **Time: \_\_\_\_\_**

**(J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**(K) Next Meeting**

The next scheduled meeting of the Governing Board will be held on **August 10, 2016** at 6:30 PM at Manzanita Public Charter School Staff Lounge.

**(L) Adjournment**    **Time: \_\_\_\_\_**