

# Manzanita Education Alliance Governing Board

## MINUTES

OCTOBER 12, 2016

### Regular Board Meeting

#### Governing Board Members

Chairman – Randy Wolf	PRESENT
Secretary – Eric Wilhelm	PRESENT
Treasurer – Rodolfo Bueno	PRESENT
Member – Juan Carlos Castañeda	ABSENT
Member – Lynn Diamantopoulos	ABSENT
Member – Monique Mangino	PRESENT
Member – Brenda Moss	PRESENT

---

The regular meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on Wednesday, October 12, 2016 at 6:30 PM.

#### (A) Opening

Call to order Time: 6:30 PM  
 Pledge of Allegiance  
 Establish Quorum 5/7  
 Opening Comments/Introductions/Welcome Guests

#### (B) Communications

Instructions for Presentations to the Board by Parents and Citizens

#### (C) Consent Agenda Items

None

#### (D) Items Scheduled for Action/Consideration

1. Approval of Meeting Minutes for the September 14, 2016 Regular Board Meeting and for the September 28, 2016 Rescheduled Special Board Meeting Minutes (Attachment A)  
**MR. RODOLFO BUENO MOTIONED TO APPROVE THE AMENDED MEETING MINUTES FOR THE SEPTEMBER 14, 2016 REGULAR BOARD MEETING AND FOR THE SEPTEMBER 28, 2016 RESCHEDULED SPECIAL BOARD MEETING MINUTES.**  
**MS. BRENDA MOSS SECOND THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**
2. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Nancy Dow)  
**MR. ERIC WILHELM MOTIONED TO APPROVE THE CHECK DETAIL AND UNPAID BILLS DETAIL.**  
**MR. RODOLFO BUENO SECOND THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**

3. Discussion and Approval of Amendment to the 2015-2016 Employee Handbook Sick Leave Policy (Attachment C) (Suzanne Nicastro)  
**MS. BRENDA MOSS MOTIONED TO TABLE THE APPROVAL OF AMENDMENT TO THE 2015-2016 EMPLOYEE HANDBOOK SICK LEAVE POLICY FOR THE NEXT MEETING.**  
**MR. RODOLFO BUENO SECOND THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**

4. Discussion and Approval of Amendment to the Supplemental Compensation for Certificated Employees (Attachment D) (Suzanne Nicastro)  
**MR. ERIC WILHELM MOTIONED TO APPROVE THE AMENDMENT TO THE SUPPLEMENTAL COMPENSATION FOR CERTIFICATED EMPLOYEES.**  
**MS. MONIQUE MANGINO SECOND THE MOTION.**  
**VOTE: 5/5**  
**MOTION APPROVED**

**(E) Reports**

Executive Director/Principal's Report (Suzanne Nicastro) **PRESENTED**

- November 2, 2016 – "Do the Right Thing" Assembly
- October 27, 2016 - Jog-a-Thon
- 4<sup>th</sup> – 6<sup>th</sup> Graders – Cookie Dough Sales

**(F) Items Scheduled for Information and Discussion**

1. Kindergarten Playground (Kindergarten Team) **PRESENTED**
2. School Garden Educator for the Nutrition Education and Obesity Prevention Program (Abby Mars) **PRESENTED**
3. Rural Grant Spending Plan Award for 2016-2017 and Updated One Time Funding for 2016-2017 (Nancy Dow) (Attachment E) **PRESENTED**
4. Introduction to Mini Budget Workshops (Nancy Dow) **PRESENTED**

**(G) Future Agenda Items**

1. Math Adoption Presentation (Suzanne Nicastro)
2. "The Brown Act – Open Meetings for Legislative Bodies": Refresher training to go over the specific sections that pertain to Manzanita Public Charter School (Randy Wolf)
3. Charter School Petition Renewal Committee
4. Prop 39 Presentation (Suzanne Nicastro) – November 9, 2016 Meeting (ADD TO AGENDA)

**(H) Next Meeting**

The next scheduled meeting of the Governing Board will be held on Wednesday, November 9, 2016 at 6:30 PM at Manzanita Public Charter School Staff Lounge.

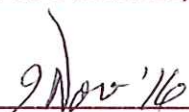
**(I) Adjournment**

Time: 8:26 PM

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the meeting of the Board of Directors held on October 12, 2016.

  
 \_\_\_\_\_  
 ERIC WILHELM  
 GOVERNANCE BOARD SECRETARY

  
 \_\_\_\_\_  
 DATE