

Manzanita Education Alliance Governing Board

MINUTES

SEPTEMBER 28, 2016

Rescheduled Special Board Meeting

Governing Board Members

Chairman – Randy Wolf	PRESENT
Secretary – Eric Wilhelm	PRESENT
Treasurer – Rodolfo Bueno	PRESENT
Member – Juan Carlos Castañeda	ABSENT
Member – Lynn Diamantopoulos	ABSENT
Member – Monique Mangino	ABSENT
Member – Brenda Moss	PRESENT

The rescheduled special board meeting of the Governing Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on Wednesday, September 28, 2016 at 6:30 PM.

(A) Opening

Call to order Time: 6:32 PM
 Pledge of Allegiance
 Establish Quorum 3/6
 Opening Comments/Introductions/Welcome Guests

(B) Communications

Instructions for Presentations to the Board by Parents and Citizens

(C) Consent Agenda Items

None

(D) Items Scheduled for Action/Consideration

1. Consideration and Appointment of Election of Brenda Moss as Member of the Governing Board of Manzanita Pubic Charter School.
MR. RODOLFO BUENO MOVED TO APPOINT THE ELECTION OF BRENDA MOSS AS A MEMBER OF THE GOVERNING BOARD OF MANZANITA PUBLIC CHARTER SCHOOL.
MR. ERIC WILHELM SECOND THE MOTION.
VOTE: 3/3
MOTION APPROVED.
MS. BRENDA MOSS WAS INVITED TO JOIN THE GOVERNING BOARD.
2. Approval of Meeting Minutes for the August 10, 2016 Regular Board Meeting (Attachment A)
MR. ERIC WILHELM MOVED TO APPROVE THE MEETING MINUTES FOR THE AUGUST 10, 2016 REGULAR BOARD MEETING AS AMENDED TO REFLECT THAT SECTION (I) RECONVENE TO OPEN SESSION BE CHANGED TO REFLECT CORRECT TIME TO 7:39 PM.
MR. RODOLFO BUENO SECOND THE MOTION.
VOTE: 4/4
MOTION APPROVED.

3. Discussion and Approval of Check Detail and Unpaid Bills Detail (Attachment B) (Nancy Dow)

MR. RODOLFO BUENO MOVED TO APPROVE THE CHECK DETAIL AND UNPAID BILLS DETAIL.

MR. ERIC WILHELM SECOND THE MOTION.

VOTE: 4/4

MOTION APPROVED.

4. Discussion and Approval of the 2015-2016 Unaudited Actuals, Including Special Education (Attachment C) (Nancy Dow)

MR. ERIC WILHELM MOVED TO APPROVE THE 2015-2016 UNAUDITED ACTUALS, INCLUDING SPECIAL EDUCATION.

MR. RODOLFO BUENO SECOND THE MOTION.

VOTE: 4/4

MOTION APPROVED.

5. Discussion and Approval of Board Resolution for Special Education Funds from 2015-2016 to a Restricted Account (Attachment D) (Nancy Dow)

MS. BRENDA MOSS MOVED TO APPROVE THE BOARD RESOLUTION FOR SPECIAL EDUCATION FUNDS FROM 2015-2016 TO A RESTRICTED ACCOUNT.

MR. RODOLFO BUENO SECOND THE MOTION.

VOTE: 4/4

MOTION APPROVED.

6. Discussion and Approval of Pay During Leave Policy Resolution (Attachment E) (Suzanne Nicastro)

MR. ERIC WILHELM MOVED TO APPROVE THE PAY DURING LEAVE POLICY RESOLUTION.

MS. BRENDA MOSS SECOND THE MOTION.

VOTE: 4/4

MOTION APPROVED.

7. Discussion and Approval of California State Teachers' Retirement System (CalSTRS) Redeposit Retirement Resolution (Attachment F) (Suzanne Nicastro)

MR. RODOLFO BUENO MOVED TO APPROVE THE CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM (CALSTRS) REDEPOSIT RETIREMENT RESOLUTION.

MR. ERIC WILHELM SECOND THE MOTION.

VOTE: 4/4

MOTION APPROVED.

(E) Reports

Executive Director/Principal's Report (Suzanne Nicastro)

PRESENTED

(F) Items Scheduled for Information and Discussion

1. School Garden Educator for the Nutrition Education and Obesity Prevention Program (Suzanne Nicastro)

PRESENTED

(G) Future Agenda Items

1. Math Adoption Presentation – October/November Meeting
2. "The Brown Act – Open Meetings for Legislative Bodies": Refresher training to go over the specific sections that pertain to Manzanita Public Charter School – October/November Meeting
3. Charter School Renewal Committee – October/November Meeting

(H) Adjourn to Closed Session Time: 7:50 PM

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.

1. Public Employment/New Hire
 - a. Certificated Employee (1): Certificated Teacher Tutor for Third-Sixth Grade

(I) Reconvene to Open Session Time: 7:53 PM

(J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).
THE BOARD REPORTED THAT NO ACTION WAS TAKEN IN CLOSED SESSION.

(K) Next Meeting

The next scheduled meeting of the Governing Board will be held on Wednesday, October 12, 2016 at 6:30 PM at Manzanita Public Charter School Staff Lounge.

(L) Adjournment

Time: 7:54 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Chairman of Manzanita Public Charter School dba Manzanita Education Alliance, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the meeting of the Rescheduled Special Board of Directors held on September 28, 2016.



ERIC WILHELM
GOVERNANCE BOARD SECRETARY

DATE

12 Oct '16